RESTRICTED Approved For Release 1999/08/27 : CIA-RDP78-03985A000500040094-6

Employee Suggestion - Number 226

A. Information About the Suggester:

63-11, I.O., DDF/SE

B. Summary of the Suggestion:

The suggester proposes a revision of the voucher form to be used at field stations. One station voucher be prepared to cover a one month period. This voucher would include all purchases and/or services for overhead. Receipts attached to this type of voucher would constitute the subvouchers and would be numbered in chronological order.

C. Evaluation:

The Deputy Comptroller in evaluating this suggestion, states that:

"The principle of the suggestion is very good, however, it is the opinion of this office that its practical application would require some modification of its form and use. . Application of the suggestion to particular types of expecditures would appear to be practicable and should result in some savings. The staff of this office is at the present time in the process of preparing an appendix to the field requlations. . In order that the form, as revised, may include the best features and ideas of all proposals, a copy of the subject suggestion is being retained for consideration in relation to the revised field begulations. . Although we do not feel that the suggested form is acceptable for adoption in its present form, we believe that the idea is of such merit as to warrant recognition in the form of at least a nominal award.

D. Note:

In view of the above evaluation, by the Deputy Comptroller, it is recommended that an award be made to the suggester, with the amount to be determined in keeping with the Scale of Awards for Suggestion With Intangible Benefits.

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